



**PCC Camps with Amenities Reservation Request**

**Location:**

\_\_\_\_\_
\_\_\_ Council Unit \_\_\_ Pack \_\_\_ Troop \_\_\_ Crew \_\_\_ Post \_\_\_ Ship
Unit Number \_\_\_\_\_ District: \_\_\_\_\_
\_\_\_ Out of Council Unit Council \_\_\_\_\_
\_\_\_ Non-Scouting Group \_\_\_ OA
\_\_\_ Council Event Event Name \_\_\_\_\_

Estimated Attendance:

Male Youth: \_\_\_\_\_ Female Youth: \_\_\_\_\_

Male Adults: \_\_\_\_\_ Female Adults: \_\_\_\_\_

On-site Leader: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Unit Contact Leader: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Dates Requested: \_\_\_\_\_ 20\_\_\_\_,

Please check in after 4:00 PM and check out before 11:00 AM. Contact Heather at 541.727.6673 if you need to make other arrangements.

\_\_\_ Over Night: Arrival Time: \_\_\_\_\_ PM Departure Time: \_\_\_\_\_ AM

\_\_\_ Day Only: Arrival Time: \_\_\_\_\_ PM Departure Time: \_\_\_\_\_ AM

\_\_\_ FOS Discount

**Camp Chinook**

\_\_\_ Adirondacks (includes access to indoor restrooms)

\_\_\_ Lodge

\_\_\_ Entire Camp

**Camp Makualla**

- A-frame Cabin 1 (4)
- A-frame Cabin 2 (4)
- A-frame Cabin 3 (4)
- A-frame Cabin 4 (4)
- Captain Jack Campsite (30)
- Chinquapin Campsite (12)
- Lodgepole Campsite (20)
- Manzanita Campsite (14)
- Miller Campsite (40)
- Modoc Campsite (14)
- Pipsessewa Campsite (16)
- Pleiades Campsite (22)
- Ponderosa Campsite (26)
- Snowater Campsite (30)
- RV Site 1(6)
- RV Site 2 (6)
- RV Site 3 (6)
- RV Site 4 (6)
- Dining Hall
- Entire Camp

**Camp Marion Mooney**

- Coquille Adirondacks (12)
- Roque Adirondacks (16)
- Umpqua Adirondacks (20)
- Coos Hammocks Site
- Cow Creek Campsite (10)
- Grave Creek Campsite (15)
- Klamath Campsite (10)
- Entire Camp

**Camp Murnane**

- Adirondacks 1 (12)
- Adirondacks 2 (12)
- Adirondacks 3 (12)
- Shelter/Program Area
- Entire Camp

**Shooting Ranges and Waterfront:** require staff with specialized training and certification to operate. Contact the Council at 541.727.6673 for more information about using these areas.

Archery Range    Rifle Range    Waterfront

Supervisor: \_\_\_\_\_ Certification Date: \_\_\_\_\_

Verified by: \_\_\_\_\_ Date: \_\_\_\_\_

I have read and understand the Camp Use Guidelines and Reservation Policy and agree that all members of the group will abide by the guidelines listed.

Group Leader Name: \_\_\_\_\_

Signature: \_\_\_\_\_



## **Pacific Crest Council Camp Use Guidelines**

- Groups should practice Leave No Trace camping.
- Vehicles are limited to the parking lot. Be prepared to pack all gear from the parking lot.
- All units/groups are expected to clean up after themselves.
- All fires must be in designated areas and must be supervised at all times. Ensure that fire equipment (shovel/rake/water) is present, and that the fire is out cold at night and before leaving. Please keep all open flames using charcoal at least 10 feet from any structure.
- Any damage to buildings or campsites (including the discharge of fire extinguishers) is the user's responsibility and will be billed accordingly.
- Each group must bring its own cooking equipment (campsites) and supplies.
- Please do not feed or harass the deer or any other wildlife.
- No pets are allowed in camp, including in the parking lot.
  - Service animals trained to perform tasks for a disability are permitted.
- Smoking/vaping is only allowed in the parking lot, out of the sight of youth.
- Please make reservations no less than 14 days in advance.
- All reservations and rates are subject to review, specifically for the intended use and intended corresponding rate

## **Pacific Crest Council Reservation & Cancellation Policy**

Individuals/Groups that cancel their reservations 30 days or more before the reservation date will receive a full refund less a 15% administrative fee.

Individuals/Groups that cancel 29 to 15 days before the reservation date will receive a 50% refund.

No refunds for cancellations made less than 14 days before the reservation date will be provided.

Any/all refund requests must be made within 30 days of the reservation date.

Exceptions to this policy can be granted for extreme circumstances at the discretion of the Scout Executive or their designee.

A fully refundable deposit of \$25 (for campsites) or \$200 (for buildings) is due at the time the reservation is made. Deposits will be refunded within 30 days after the final camping date, pending a "clean" Camp uses report is received.

All remaining site fees are due 14 days before the date of arrival.

Non-PCC Scout groups must provide a certificate of Liability Insurance naming Pacific Crest Council, and The Boy Scouts of America as additional insured for the time they are using the camp. The certificate of insurance must be provided to the Pacific Crest Council office 14 days before the event. Please refer to the Insurance Requirements page found in this document.

The Pacific Crest Council reserves the right to limit usage, either specific and/or general, on any of its properties.



## **INSURANCE REQUIREMENTS**

For Outside Groups/Organizations Using/Renting  
Council Properties.

Upon receipt of the completed property reservation application from an Organization/Group, and before the activity starts, the renter must submit a "Certificate of Insurance" providing for insurance coverage as described below and must name the Pacific Crest Council, BSA, and the Boy Scouts of America as additionally insured. See the sample certificate of insurance attached to this document.

1. General Liability:
  - General Aggregate Limit: \$2,000,000
  - Products & Completed Operations Aggregate: \$1,000,000
  - Personal & Advertising Injury Limit: \$1,000,000
  - Each Occurrence Limit: \$2,000,000
  - Medical Expense Limit: \$5,000
  
2. Automobile Liability: \$1,000,000.
  - If the Organization/Group has owned vehicles on council property.
  
3. Workers Compensation and Employers Liability
  - If the Organization/Group has paid employees on council property)

## Rental Fees for Camps:

**Chinook, Kitson, Makualla, Melakwa, Mooney, Murnane, Sal Holm, and Weyerhauser Woods**

<b>CAMPS</b>		PCC Unit Daily Fee	Charter Partner Daily Fee	NON-PCC Unit Daily Fee	Outside User Daily Fee
<b>Chinook*, Mooney, and Murnane</b>					
<b>Amenities: Potable water, Shelters w/electricity, and Toilets.</b>	Campsites	No Fee	\$150	\$150	\$375
	*Lodge	\$200	\$200	\$200	\$200
	Entire Camp	\$250	\$500	\$500	\$750

These fees apply to Adirondack and tent sites only. Pavilions (if available) are available first come first served.

<b>CAMPS</b>		PCC-Unit Daily Fee	Charter Partner Daily Fee	NON-PCC Unit Daily Fee*	Outside User Daily Fee*
<b>Weyehaeuser Woods** and Melakwa*</b>					
<b>No Potable water or shelters. Out Houses only.</b>	Campsites	No Fee	\$150	\$150	\$375
	Port-a-potty**	\$150	\$150	\$150	\$150
	Entire Camp	\$150	\$300	\$300	\$450

\*Melakwa has an additional fee of \$25 per-person (for duration of rental, not daily)

<b>CAMP</b>		PCC Unit Daily Fee	Charter Partner Daily Fee	NON-OTC Unit Daily Fee	Outside User Daily Fee
<b>Makualla</b>					
<b>Amenities: Potable water and Toilets. All buildings have electricity.</b>	Campsites	No Fee	\$150	\$150	\$375
	Cabins	\$45	\$135	\$135	\$225
	RV campsites	\$40	\$45	\$45	\$45
	Campsites & Dining Hall	\$475	\$725	\$725	\$975
	*Winter Fee	\$10	N/A	N/A	N/A
	Entire Camp	\$900	\$1,600	\$1,720	\$2,450

\*This is a per-person fee only for PCC Units using the dining hall for winter camping.

### **Daily Fee = Per 24-Hour Period (or portion thereof)**

If your reservation begins at 6 PM on Friday and ends at 10 AM on Sunday, the rental period will be for 2 days.

Camp Use Report for: Chinook Makualla Marion Murnane  
Mooney

Organization, Unit, or Group

Dates Used

List the number of people staying overnight in the camp. Youth is anyone under 18 years of age.

Over Night	Youth Male	Youth Female	Adults Male	Adults Female	Total
Monday					
Tuesday					
Wednesday					
Thursday					
Friday					
Saturday					
Sunday					

Day Only	List the number of people in the camp just for the day.				
Monday					
Tuesday					
Wednesday					
Thursday					
Friday					
Saturday					
Sunday					

Facilities Used	# Used	#of Days	# of Nights	Should deposit be returned?
Campsites				
Adirondacks				
Lodge/Dining Hall				
Program Shelter				
A-Fame Cabin				
RV Site				
Other				

Unit leader Signature

Date

Camp Ranger Signature

Date